



Internship Application

Fall/Spring/Summer Semesters

Please type or print. Be careful to provide all required information, and return it by U.S. mail as directed below.

With this application form you are also required to submit two essays on the questions listed below. The following additional items may accompany the application or be mailed separately but all must meet the application deadline:

- Official Academic Transcript
- One Reference Form
- Recent Photo Suitable for a Newspaper Announcement

Before you can be considered for admission to the program, all of the materials must be postmarked by the application deadline. Application materials should be sent to: FACT Internships Director, Family Action Council of Tennessee, 4222 Old Court, Nashville, TN 37207. Phone: 615-259-4533.

Applicant's Full Legal Name Preferred Name

School Address

City State ZIP Code

(_____) _____
Preferred Telephone Number Email

Permanent Address

City State ZIP Code

Hometown Newspaper Citizen of what country?

_____/_____/_____
Date of Birth (Month / Day / Year) Place of Birth

Do you have any physical limitations or special medical requirements for which accommodation would be needed?

Application is for: (Check one) Fall 20__ Spring 20__ Summer 20__

Internship Opportunity Preference

- Political Internship
- Political Communications Internship

Academic Status:

- Junior Senior Graduate

Anticipated Graduation Date

Major(s)	Minor(s)
GPA (overall) _____	GPA (Major only) _____

Describe your extracurricular involvement in student activities (i.e., student government, campus newspaper, sports, academic fraternity, etc.):

Describe your most distinguished honors, awards and achievements:

Describe your technical and computer skills (editing, writing, level of fluency in software programs such as Microsoft Word, MS Word, Excel, Access, Quicktime, Windows Movie Maker, etc.):

Personal Information

Gender: Male Female Marital Status: Single Married Divorced

Denominational Affiliation

Essay Questions

Please provide each essay response on separate paper with your name at the top of each. Applicants for the Political Internship are to write on Questions 1 and 3. Applicants for the Political Communications Internship are to write on Questions 2 and 3. Each essay shall be limited to 500 words and be in Arial 11 or Times New Roman 12 point type with at least 1/2 inch margins.

1. Why do you believe Christians should be involved in politics and government?
2. How does Christianity influence your view of communications in the political arena?
3. Explain your desire to participate in The Family Action Council of Tennessee's internship program. How would this experience relate to your personal and professional goals?

Certification and Commitment

I certify that all of the information provided above is true and correct to the best of my knowledge.

Furthermore, I understand that if enrolled in The Family Action Council of Tennessee's internship program, I will be participating in a Christian organization that seeks to operate under and espouse a view of and for the world informed by the Word of God. I pledge that I will seek to make the Lordship of Jesus Christ central to all that I do.

Applicant's Signature	Date
-----------------------	------



INTERNSHIP REFERENCE FORM

Last Name	Middle Initial	First Name
-----------	----------------	------------

Application is for: (Check one) Fall 20__ Spring 20__ Summer 20__

(_____) _____
Telephone Number

Instructions to Applicant

Please print or type your name in the space above. Then be sure to sign one of the following statements before giving this form to your reference. Be sure to consider the questions on the next page when selecting a reference.

I WAIVE any claim to access to personal reference forms written on behalf of my application to The Family Action Council of Tennessee.

Applicant's Signature	Date
-----------------------	------

OR

I DO NOT WISH TO WAIVE claim to access to personal forms written on behalf of my application to The Family Action Council of Tennessee.

Applicant's Signature	Date
-----------------------	------

Reference Form Instructions

The student named above has applied for admission to The Family Action Council of Tennessee's internship program. Your recommendation is a vital part of the student's application process. Please complete both pages of this form and mail it so: **FACT Internship Director, Family Action Council of Tennessee, 2000 Mallory Lane, Ste. 130-167, Franklin, TN 37067-8231.**

Referring Individual _____

Last Name	Middle Initial	First Name
-----------	----------------	------------

Position / Title	Organization
------------------	--------------

City	State	Zip Code
------	-------	----------

Signature	Date	(_____) _____ Telephone Number
-----------	------	-----------------------------------

Instructions to Referring Individual

Below is a series of statements. Based on your knowledge of the applicant, decide the extent to which each statement is descriptive of him or her and check the box in the appropriate column:

5 means that the statement is **completely and consistently** descriptive of the candidate in all contexts, circumstances, and occasions in which you have known or observed him/her, and you rate him/her **“Outstanding” (top 5%)**;

4 means that the statement is **almost always** descriptive and you rate him/her **“Excellent” (top 15%)**;

3 means that the statement is **usually** descriptive and you rate him/her **“Good” (top third)**;

2 means that the statement is **occasionally** descriptive and you rate him/her **“Average” (middle third)**;

1 means that the statement is **not** descriptive at all and you rate him/her **“Poor” (bottom third)**.

If you do not feel that you can evaluate the candidate in some particular area, check the “Don’t Know” column.

	5	4	3	2	1	Don't Know
Intellectual ability						
• Displays rigorous analytical powers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is clear in reasoning ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Writes clearly and convincingly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Speaks clearly and convincingly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal integrity and responsibility						
• Demonstrates courage of convictions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Accepts blame when it is his/hers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Keeps his/her word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Inspires trust on part of associates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decisiveness, energy, vigor, creativity						
• Follows through on work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Eager to assume responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Initiates innovative solutions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Fulfills commitments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership						
• Inspires confidence in others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Convinces by sound reason	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Takes responsibility for decisions he/she makes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is respected for wisdom and courage of his/her leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Civic-mindedness and sense of responsibility						
• Feels and demonstrates a strong sense of obligation to his/her community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-confidence, poise, ability to get along with others						
• Is poised and confident of his/her ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Profits from constructive criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Remains stable under stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is able to work cooperatively and not just alone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is clear and persuasive in argument	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

All things considered, how does this person's ability and potential compare to other students with whom you are acquainted?
 Outstanding Excellent Good Average Poor

You are encouraged to provide any other information concerning the applicant's qualifications and abilities by attaching an additional statement to this form.